

 <p>Financial Assistance Award</p> <p>DENALI COMMISSION 510 L Street, Suite 410 Anchorage, Alaska 99501 (907) 271-1414 (phone) (907) 271-1415 (fax) www.denali.gov</p>		Award Number	01052-00		
		Award Title	Southeast Conference FY09 Annual Meeting		
		Performance Period	September 1, 2008 through March 31, 2009		
Authority 112 Stat 1854		CFDA Number 90.100		Recipient Organization & Address Southeast Conference P.O. Box 21989 Juneau, AK 99802 Phone: (907) 523-2323 Recipient DUNS # 842199911 TIN # 920089028	
Denali Commission Finance Officer Certification		Jennifer Price 10/28/2008			
Cost Share Distribution Table					
Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000AL	\$5,000.00		\$0.00		\$5,000.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
Total	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.					
<p>The Denali Commission (Commission) is providing a total of \$5,000 to the Southeast Conference for the sponsorship of the Southeast Conference FY09 Annual Meeting to be held in Prince Rupert British Columbia on September 16 - 18, 2008. The Conference will promote strong economies, healthy communities, and a quality environment in Southeast Alaska; gathering together various Southeast communities, the conference will further the collective interests of the people, communities and businesses of Southeast Alaska.</p> <p>The target audience for this event includes government representatives, private sector businesses large and small, from non-profits to major corporations and individuals. The conference provides a platform for knowledge on a sustainable economy for Southeast Alaska. Approximately 200 - 250 attendees are expected.</p> <p>Total budget for the Southeast Conference FY09 Annual Meeting is \$76,258 of which the Commission will provide \$5,000. Conference sponsorships are needed for travel, training, supplies, and printing and copying.</p>					
Signature of Authorized Official - Denali Commission Electronically Signed		Typed Name and Title Krag Johnsen		Date 10/28/2008	

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AWARD CONDITIONS

1. Scope of Work

The Denali Commission (Commission) is providing a total of \$5,000 to the Southeast Conference for the sponsorship of the Southeast Conference FY09 Annual Meeting to be held in Prince Rupert British Columbia on September 16 - 18, 2008. The Conference will promote strong economies, healthy communities, and a quality environment in Southeast Alaska; gathering together various Southeast communities, the conference will further the collective interests of the people, communities and businesses of Southeast Alaska.

The target audience for this event includes government representatives, private sector businesses large and small, from non-profits to major corporations and individuals. The conference provides a platform for knowledge on a sustainable economy for Southeast Alaska. Approximately 200 - 250 attendees are expected.

Total budget for the Southeast Conference FY09 Annual Meeting is \$76,258 of which the Commission will provide \$5,000. Conference sponsorships are needed for travel, training, supplies, and printing and copying.

Commission funds of \$5,000 for the Conference will provide some of the following:

- Travel costs for attendees
- Printing and copying
- Audio/visual and conference room rentals

Sponsorship of these events will further the Commissions mission by promoting the development of sustainable economies for rural Alaska communities. Other sponsorship benefits to the Commission include:

- Recognition in print publications and verbal recognition during the conference
- List of conference attendees with contact information
- Registration for three Commission attendees at the Annual Meeting in Haines, AK in 2009 and two attendees at the Mid Session Summit in Juneau in 2009

Commission funds for sponsorship can be used for: event space and equipment rentals for the actual event, event costs including video, audio and sound system rentals/services, travel of conference attendees (travel does not include food or lodging costs), event brochure printing or other event media needed for attendees. All activities that involve the work of consultants or contractors must be procured through fair and open procurement processes, in keeping with the Federal Circulars in order to be eligible Commission costs. Commission funds cannot be used for food or beverage of any kind, gifts, per diem of attendees or wages/salaries. Any questions regarding acceptable uses of funds should be directed to the program manager.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Commission.

2. Milestones

The following milestones are identified as the major steps to be completed as part of the project. "Planned" dates for the first milestone are included here. As part of each progress report, recipients shall

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update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned Start Date	Planned End Date	Actual Start Date	Actual End Date	Units	Total Cost at Completion
In-Progress	09/01/2008	12/31/2008	mm/dd/yyyy	mm/dd/yyyy	nn	\$
Project Close-out	01/01/2009	03/31/2009	mm/dd/yyyy	mm/dd/yyyy	nn	\$

3. Award Performance Period

The Award performance period is September 1, 2008 through December 31, 2008. This is the period during which Award recipients can incur obligations or costs against this Award.

4. Direct and Indirect Costs

The cost principles of OMB A-122 are applicable to this Award. No indirect costs are allowable under this award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. Budget and Program Revisions

The Administrative Circular, 2 CFR Part 215 (formerly OMB A-110), applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that Southeast Conference will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Award will be made by electronic funds transfer in response to an invoice submitted by Southeast Conference. Requests for reimbursement may be made when funds are incurred or expended and should be submitted no later than 30 days after the expenditures are made. The invoice must be submitted to the Commission via fax, e-mail (finance@denali.gov) or mail in order for payment to be processed. Payments shall be made in accordance with 2 CFR Part 215. Please contact the Commission's Finance Specialist at (907) 271-1414 for further information about payment. No interest will be accrued on these funds.

7. Project/Award Close-Out

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Commission's on-line Project Database System, available at <http://www.denali.gov/>. The project close out will require the recipient to submit the following information:

- a. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- b. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an

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acknowledgement of the Government's support for the project(s) developed under this Award. The format for acknowledgement of the Government's support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Commission Project Manager. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Commission.

8. Public Policy Laws and Assurances

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects). Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

9. Non-Compliance with Award Conditions

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Commission. The Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

10. Program Manager, Financial Manager & Other Contact Information

Denali Commission	Southeast Conference
Sharon Lind Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-5217 Fax: 907-271-1415 E-mail: slind@denali.gov	Shelly Wright Executive Director P.O. Box 21989 Juneau, AK 99802 Phone: 907-523-2327 Fax: 907-463-5670 Email: ncohen@tnc.org
Mariah McNair Grants Specialist 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-2367 Fax: 907-271-1415 E-mail: mmcnair@denali.gov	Cheri Lancaster Chief Financial Officer P.O. Box 21989 Juneau, AK 99802 Phone: 907-523-2323 Fax: 907-463-5670 Email: cheri@seconference.org